

Sajac, Virginia

From: Sajac, Virginia
Sent: Tuesday, September 09, 2003 11:50 AM
Cc: B160_proj_team@dop.water.ca.gov
Subject: Next AC meeting Sept. 19!

Dear Advisory Committee, Extended Review Forum, and Project Team members,

The next *California Water Plan* Advisory Committee meeting is Friday, September 19, 2003 in the Ballroom of the Sterling Hotel, 1300 H Street, Sacramento. Registration begins at 8:30 a.m. and caucus and work groups can meet from 8:30 to 9:15. The meeting starts at 9:30 and ends at 4:30. The agenda is attached and all Advisory Committee meetings are open to the public.

RSVP -- Advisory Committee and Extended Review Forum

If you plan to attend, please e-mail Sarah Goldberg (sarah.goldberg@sbcglobal.net) by this coming Tuesday, September 16.

RSVP -- Project Team

Please let me know by this coming Tuesday, September 16, if you plan to attend, either by e-mailing me or phoning me at (916) 653-7101.

Location

Attached are a map and directions to the Sterling Hotel, where we will be meeting throughout 2003. Sterling's web address is: <http://www.sterlinghotel.com>.

Lunch

Please bring \$10.00 cash for lunch -- no checks will be accepted.

Travel and Parking

There are parking garages at 14th and H Streets and 14th and I Streets. 13th Street between H and I has 10-hour quarter meters. The light rail stops at 12th and I, two blocks from the Sterling. From the airport, take an airport shuttle or a taxi. Advisory Committee members, please save your receipts for reimbursement.

Room Reservations and Reimbursement (for Advisory Committee members only)

Call 1-800-365-7660 to make reservations at the Sterling and ask for the State rate. If you would like to stay three blocks away at the Clarion (16th and H), call (916) 444-8000. Again, ask for the State rate.

The usual forms will be available at the meeting if you want to be reimbursed for lunch and/or other travel expenses. (You can only be reimbursed for lunch if your trip is more than 24

hours.)

Please bring your calendars so we can check future meeting dates. If you have any questions, I can be reached at vsajac@water.ca.gov or at (916) 653-7101. I look forward to seeing you soon, on September 19!

Sincerely,

Virginia Sajac
Water Plan Administrative Support
California Water Plan Update
916.653.7101
<http://www.waterplan.water.ca.gov>